



**HAUS FINANCIAL SERVICES, LLC**  
**CURRENT FEE SCHEDULE (2018)**

**BASIC SERVICE PACKAGE**

<u>1- 6 Units:</u>	\$210/month
<u>7 Units:</u>	\$238/month
<u>8 Units:</u>	\$264/month
<u>9 Units:</u>	\$288/month
<u>10 Units or More:</u>	\$31/unit/month

*Basic Service Package Fees are covered by our **Lifetime Fee Guarantee**. Your monthly fees for the services covered by the Basic Service Package will never increase as long as you remain a client.*

**ADDITIONAL SERVICES**

- **Client Meetings**  
\$150 for one hour, \$50 for each additional 1/2 hour plus Correspondence Fee where owner notices are required (Elections, Board Meetings, Budget Meetings, Special Assessment Voting)
- **Collection Support**  
\$30/unit per month for accounts In Collections
- **Collection Support - Debt Collector Option**  
\$100/account (one-time fee)
- **Consultations (Phone/Email)**  
*We encourage clients to consult **ChicagoCondoResource.com** for general answers to frequently asked questions. Any consultation specific to your association that requires research and/or review of your governing documents will incur a Consultation Fee. Fee must be approved by a Board Member prior to the consultation.*  
\$75/half hour
- **Correspondence**  
\$50 for the first 6 units plus \$3.00 for each unit over 6
- **Draft Budget Preparation**  
Draft Budgets prepared outside of Sept./Oct. Budget Season (included in BSP)  
\$150 for up to 6 units plus \$10/unit over 6
- **FHA Approval**  
\$250 (in partnership with third party processor)

Haus Financial Services, LLC  
(773) 219-3559  
www.hausfs.com



## **CURRENT FEE SCHEDULE (2018)**

- **Foreclosure Processing**

*When HausFS receives notification of a foreclosure filed against an owner, we will monitor the foreclosure to determine when the bank takes ownership and process the owner change upon completion of the foreclosure. The following fees are charged:*

Foreclosure Monitoring (FC in Progress) - \$100

REO Setup for Foreclosed Units (FC Completed) - \$75

- **Incorporation Documentation**

Application for Reinstatement - \$75

Change of Registered Agent - \$75

Amended IL Annual Report for Board Change - \$75

- **Loan Processing**

\$150 plus \$10/Unit; includes Applying Charges & Owner Correspondence

\$75/Unit for Re-Amortization (Charged to Units Paying Off Full Balance if Applicable)

Documentation Processing for Loan Approval charges at current hourly rate.

- **Owner Refinance/Sale (Closing Documentation)**

Refinance or Owner Name Change - \$75

Sale or Deed in Lieu - \$175

- **Special Assessment Processing**

\$10/Unit

- **Tax Return Preparation**

\$150 Federal (1120-H only)

\$75 IL State (when applicable)

\$25/payment for Estimated Tax Payments

- **1099 Preparation**

\$50/Recipient

*All 1099s are filed electronically for the association and mailed directly to recipients. HausFS collects the necessary documentation for all vendors who must be issued a 1099 annually per IRS regulations. 1099s are prepared automatically for eligible vendors.*

*Any services not shown here that are not covered by our Basic Service Package are subject to our current \$75/hour rate (one hour minimum). Services will be quoted separately and will require board approval before any work commences.*